



## **UPDATED COVID-19 GUIDELINES AND STUDENT HEALTH POLICIES**

Dear St. Martin's Families,

This plan represents the thoughtful work of our Administrative Team as well as the input of our medical consultants. Our measures and plans are designed to safely adapt to changing conditions and ensure successful and continuous learning for students.

At St. Martin's, the health and wellbeing of our students and employees is our highest priority. We recognize the ideal school environment is one in which students and teachers interact face-to-face. We also recognize the importance of learning on our 8-acre campus while addressing the health and safety concerns of students and employees. At all times, we will be mindful of public health conditions. While it is difficult to predict the ways in that context might evolve, our commitment to the growth and learning of our students will be constant.

Families play a vital role in maintaining a safe and healthy campus. The number one safety measure we expect families to uphold is to keep your child home if they are sick or have been exposed to Covid-19. Family practices at home are critically important to helping our school achieve a safe environment.

We understand that there are families at higher risk in their households. As a community that prioritizes health and safety, we must adhere to state health recommendations and regulations to control transmission and outbreak. There may be times when we ask families to comply with broader safety measures and we greatly appreciate your cooperation in this regard.

Looking forward to a safe and healthy school year,

Charlie Sachs  
Interim Head of School

## **Procedures and Expectations**

### **Student Exposure to Covid-19 or Student Testing Positive for Covid-19**

The school must be notified as soon as possible if your child has had direct exposure to a person who has tested positive for Covid-19, or if the child themselves have tested positive regardless of vaccine status. Please contact **Jan Wilder, Office Manager and Health Assistant**, at [jwilder@stmartinsmd.org](mailto:jwilder@stmartinsmd.org) to report all contact exposure or positive cases. Students who have tested positive will be reported to the Delegating/Consulting Nurse, Giovanna Schummer, R.N.; as well as the AA County Department of Health in accordance with the MDH. Jan Wilder is the point of contact/liason with the county health department.

When a student has tested positive and the School has been notified, the School Administration will conduct “contract tracing” in accordance with the AA County Department of Health. Contract tracing will determine the potential of confirmed cases and contacts with other students and school staff over the course of the previous two or more days. Parents of those identified as contacts will be notified immediately. Students will be required to quarantine until the recommended time to return to school has been established. The AA County Health Department will determine Classroom, Cohorts or entire School closure.

If entire classrooms or cohorts must be closed, students will pivot to distance learning and the School community will be notified of the closure. Students will return to the classroom after clearance from the AA County Health Department. Classrooms affected will be thoroughly cleaned and sanitized while students are out of the building.

### **Returning to School After Quarantine**

The student with presumed or positive Covid-19, or who has been exposed to Covid-19 may return to School when they have met the current CDC criteria for discontinuation of home quarantine. The definition of home quarantine is 10 days from the onset of symptoms or from when the contact person tested positive for Covid-19. Students must present a negative RT-PCR test before returning to school. The Rapid Covid test or Home Rapid Covid test is not acceptable.

**Students who are at home in quarantine will be able to continue with classes via distanced learning. Parents should notify their child’s teacher for distance learning guidelines.**

## **Student Illness During School Day**

A student who is not feeling well will be brought to the school Health Assistant (Jan Wilder) or the School Administrative Assistant (Beth Howard) for assessment and observation. Students who present with a fever of 100.4 or more or are exhibiting any other signs of illness will be sent home. Parents must provide emergency contacts of people who are able to pick up your child within one (1) hour of receiving a call from the school if your child becomes ill within the school day. Students who are seriously ill will be isolated in the school Health Room until parent or emergency contact person arrives.

**Please DO NOT send your child to school if they are not feeling well or if you have medicated your child with fever reducing medication.** Please alert the school's Office Manager (Jan Wilder) and your child's teacher if they are going to be absent due to illness.

## **Personal Items**

Please bring only essential items into school each day (lunch, refillable water bottle, snack, academic materials, and changes of clothing for after school activities). We will enforce the no sharing of personal items such as food, supplies and other items.

## **Visitor Policy**

In order to maintain safety protocols, we will be restricting visitors to the campus until further notice. Parents, guests, and non-essential visitors will not be allowed inside the school building during school hours except for student late arrival or early pick up.

## **Family Travel Policy**

There are no restrictions this year for family travel within the United States. Families that travel outside the continental United States, with the exception of Alaska and Hawaii, are required to quarantine for 48 hours upon return, and test with the PCR test before students will be permitted to return to school.

## **Face Mask Policy**

Cloth or disposable face masks that are comfortable and loop around the ears must be worn at all times when inside the building. Gators and buffs are not permitted. Facemasks should be well-fitting and must cover the nose and mouth at all times. Students are asked to bring extra masks with them in case of accidental loss or breakage of ear loops. Cloth facemasks should be cleaned daily or every other day for good hygiene practice.

## **Hand Hygiene**

Hand sanitizer bottles and stations are located throughout the school building and outside. Student are asked to use hand sanitizer before entering the classrooms and to wash hands thoroughly with soap and water after using the restroom.

## **Room Population**

- Maximum of 18 students per classroom with two adults for Kindergarten; with one adult for Grades 1-8.
- Maximum of 18 students per classroom with two adults for Preschool and PreK.
- Students are limited to two people in the restroom at the same time.
- Classroom restroom breaks are scheduled throughout the day for Grades Preschool through Grade 4. Students needing to use the restroom at other times may do so with teacher notification. There are to be no more than two students at a time in the restrooms.
- Middle School students (Grades 5-8) may use the restroom at their discretion with teacher notification.
- Lower and Middle School students will travel to Specials classes. Preschool and PreK specials classes will be held in the classroom with the exception of Physical Education, which will be held outdoors, or in Parish Hall.
- Masks and socially distancing (students are recommended to maintain at least 3 feet of physical distance per CDC/MDH guidelines) will be required at school events that take place in Parish Hall.

## **Lunch**

Hot Lunch has been suspended until further notice. We hope to be able to resume the Hot Lunch program later this fall.

Grades K-8 Lunch will take place outside at the picnic tables with social distancing measures. Please make sure that students are dressed for the weather. During inclement weather, students will eat lunch in Parish Hall. Preschool and PreK lunch will take place in their respective classrooms.

## **Field Trips**

Field trips may be scheduled if they are local and outdoor based for the time being. The school's bus may serve as transportation at 50% capacity with students and driver wearing facemasks and the windows opened for extra ventilation.