



## Field Party Gala Auction Item Donation Form

Donor Information										
Donor Contact Name	Company Name (as it should appear in program)									
Donor Address, City, State, Zip Code										
Donor Phone	Donor Web Address	Donor Email								
Donor Signature		Donation Date								
Donated Item Information										
Item Name	Item Value: (Fair Market Value)									
Detailed Description of Donation (quantity, size, service provided, restrictions, or other information)										
Please check all that apply: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; padding: 2px;"><input type="checkbox"/> Tangible item that can be displayed at auction</td> <td style="width: 50%; padding: 2px;"><input type="checkbox"/> Item enclosed</td> </tr> <tr> <td style="padding: 2px;"><input type="checkbox"/> Intangible item that can't be displayed at auction</td> <td style="padding: 2px;"><input type="checkbox"/> Donor to send item to SMES</td> </tr> <tr> <td style="padding: 2px;"><input type="checkbox"/> Donor to provide gift certificate</td> <td style="padding: 2px;"><input type="checkbox"/> Donor to deliver item to SMES</td> </tr> <tr> <td style="padding: 2px;"><input type="checkbox"/> Donor to provide promotional materials for display</td> <td style="padding: 2px;"><input type="checkbox"/> Item to be picked up by SMES Representative</td> </tr> </table>			<input type="checkbox"/> Tangible item that can be displayed at auction	<input type="checkbox"/> Item enclosed	<input type="checkbox"/> Intangible item that can't be displayed at auction	<input type="checkbox"/> Donor to send item to SMES	<input type="checkbox"/> Donor to provide gift certificate	<input type="checkbox"/> Donor to deliver item to SMES	<input type="checkbox"/> Donor to provide promotional materials for display	<input type="checkbox"/> Item to be picked up by SMES Representative
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Please return form to: <b>St. Martin's-in-the-Field Episcopal School</b> 375-A Benfield Road Severna Park, MD 21146 Phone: (410) 647-7055 Fax (410) 647-7411  <b>St. Martin's Tax I.D. #52-0746549</b>  <i>Thank you for your donation.</i>										