



ST. MARTIN'S *-in-the-field*
EPISCOPAL SCHOOL

2024 Gala & Auction Donation Form

Donor Information				
Donor Contact Name:	Company or Donor Name (as it should appear in program):			
Donor Address, City, State, Zip Code:				
Donor Phone:	Donor Web Address:	Donor Email:		
Donor Signature:	Donation Date:			
Donated Item Information				
Item Name:	Item Value (Fair Market Value):			
	\$			
Detailed Description (<i>Please be as specific as possible for the auction catalog. Include relevant details like quantity, size, service provided, or other information. Attach additional page, if needed.</i>):				
Restrictions (<i>if applicable</i>):		Expiration Date (<i>if applicable</i>):		
Please check all that apply: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Tangible item that can be displayed at auction <input type="checkbox"/> Intangible item that cannot be displayed at auction <input type="checkbox"/> Donor to provide gift certificate <input type="checkbox"/> This agreement serves as a gift certificate <input type="checkbox"/> Donor to provide promotional materials for display </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Item enclosed <input type="checkbox"/> Donor to send item to SMES <input type="checkbox"/> Donor to deliver item to SMES <input type="checkbox"/> Item to be picked up by SMES Representative </td> </tr> </table>			<input type="checkbox"/> Tangible item that can be displayed at auction <input type="checkbox"/> Intangible item that cannot be displayed at auction <input type="checkbox"/> Donor to provide gift certificate <input type="checkbox"/> This agreement serves as a gift certificate <input type="checkbox"/> Donor to provide promotional materials for display	<input type="checkbox"/> Item enclosed <input type="checkbox"/> Donor to send item to SMES <input type="checkbox"/> Donor to deliver item to SMES <input type="checkbox"/> Item to be picked up by SMES Representative
<input type="checkbox"/> Tangible item that can be displayed at auction <input type="checkbox"/> Intangible item that cannot be displayed at auction <input type="checkbox"/> Donor to provide gift certificate <input type="checkbox"/> This agreement serves as a gift certificate <input type="checkbox"/> Donor to provide promotional materials for display	<input type="checkbox"/> Item enclosed <input type="checkbox"/> Donor to send item to SMES <input type="checkbox"/> Donor to deliver item to SMES <input type="checkbox"/> Item to be picked up by SMES Representative			
Please return form to: St. Martin's-in-the-Field Episcopal School 375-A Benfield Road Severna Park, MD 21146 Phone: (410) 647-7055 Fax (866) 217-2759 chanson@stmartinsmd.org Federal Tax Status: Non-Profit 501(c)3 St. Martin's Federal Tax I.D. #: 52-0746549 THANK YOU FOR YOUR SUPPORT! <i>Please keep a copy of this form for your records. Tax-deductible as allowable by law.</i>				

CONFIDENCE · COMPASSION · CHARACTER